

# Instructions for Completing the Supplement to be Certified as a Land Surveyor Intern [www.bels.alabama.gov](http://www.bels.alabama.gov)

## APPLICATION FORM

The application should be typed and all questions must be answered. The application form must have an original signature when submitted. E-mail, copies and faxed applications will not be accepted. The application can be completed and printed from the website.

### Section 1

**Questions 1 through 4** should be self explanatory

### Question 5

#### Section 34-11-4(4)b.1

Graduate from an approved four year curriculum related to surveying including 15 semester hours or 22.5 quarter hours of surveying courses.

**Requirements after passing the exam for certification as a Land Surveyor Intern:** Requires transcript sent directly from school to the Board Office **plus** two years of combined office and field experience that is acceptable to the Board.

#### Section 34-11-4(4)b.2

Graduate from a four year related science curriculum.

**Requirements after passing the exam for certification as a Land Surveyor Intern:** Requires transcript sent directly from school to the Board Office **plus** four years of combined office and field experience that is acceptable to the Board.

**Sections 2 through 5** should be self explanatory

The application form, typed correctly and completed in its entirety, should be mailed to:

Alabama State Board of Licensure for  
Professional Engineers and Land Surveyors  
PO Box 304451  
Montgomery, AL 36130-4451

Street address: **(Overnight/Special Handling mail only)** The RSA Union, 100 N Union Street  
#382, Montgomery, AL 36104-3702

## BOARD REVIEW

The application, verification of your experience and transcripts or evaluations must be received in the Board Office prior to the filing deadline for Board review.

Any information not received in the Board Office by the deadline will be deferred for the next Board Meeting.

The Board Meeting dates and filing deadlines are on our web site.

This office cannot be responsible for the delays in the receipt of applications and any information pertaining to the application caused by the mail service or your respondents. **We are having difficulties receiving the mail from the Post Office and the State Mail Room in a timely manner.**